

## Quote Required Items

Some funding in your plan needs to be approved by the NDIA before you can purchase the item. This funding is called *Stated Quote Required funding*.

Some specific supports will need to be quoted, some examples include:

- Specialised Driver Training
- On-Call Overnight Monitoring-Off Site or Onsite (Includes 1 hour of assistance)
- Disability-Related Health Consumables - High Cost
- Specialised Transport To School/Educational Facility/Employment/Community
- Assistance From Live-In Carer
- Any assistive technology items over \$15,000
- Most major or complex home modifications

For quote required items, you and your chosen support provider will need to contact the NDIA to have the quote approved. Once this happens, the NDIS will add additional funding into your plan to cover the cost.

**The approval process may take some time especially if your purchase is large or complex.** It is a good idea to start this process as soon as you can to ensure you can start using the support or purchase your assistive technology quickly.



### How can I tell if I need to have a quote approved?

Your plan document will tell you if the funding or item is quote required.

**My Improved Daily Living funding will be:**

- \$4,655.76 Plan-managed

**My Quote Required Stated Supports will be:**

- Plan-managed
- Specialised Driver Training

It is also important to check how the funding is managed.

P2P can only pay for **Plan Managed funding**. If it is NDIA managed, you can only use a registered provider and they will need to claim for the support directly from the NDIA.

If you have quote required funding, you will need to follow the steps below to have your invoice paid.



## Step 1: Find a Provider and get a Quote

Look for a provider that you wish to use to purchase the support or items. You may wish to look around at a few options to find the best option and value for money.

Once you have chosen a provider, you can ask them for a quote.



## Step 2: Submit the Quote to the NDIA

Your provider can help you do this. Otherwise you can email your quote to [enquiries@ndis.gov.au](mailto:enquiries@ndis.gov.au)

It is worth contacting your NDIA planner or LAC to let them know that you have sent the quote.

It can take a little while for the approval to be given. Keep an eye in your MyPlace Participant Portal or contact your NDIA planner for an update.



## Step 3: Let your provider and P2P know when it has been approved.

Once the quote is approved, get in touch with your provider to ask for an invoice.

You can then send this invoice to the P2P plan management team and let us know your quote has been approved. We will be able to add this additional funding into your plan to claim for the quote required support.